# Student Terms and Conditions 2024/25 - Why are they so important?

The University’s Terms and Conditions are the key points of the contract that sets out the legal relationship between you and the University. They outline the responsibilities of the University and of students, together with students’ rights. These support the University and its students as they work together to create a positive learning environment and a fulfilling student experience.

The [Terms and Conditions](https://www.ncl.ac.uk/student-welcome/student-contract/terms-and-conditions/) link to a range of regulations, policies and information which form part of the University’s contract with you. For more information on any of these topics and information relating to Regulations and Student procedures see: <https://www.ncl.ac.uk/student-welcome/student-contract/> The key elements of the Terms and Conditions are:

## Tuition Fees

Your tuition fee covers more than just tuition costs. It includes all costs relating to the student journey such as: registration; tuition; supervision; examinations and graduation, and also the estate, wellbeing services, careers support and the library. Students who don’t pay their tuition fees may find that services are withheld or they may be unable to progress on their programme ([www.ncl.ac.uk/tuition-fees](http://www.ncl.ac.uk/tuition-fees) )

## Programme Changes

The University may need to make changes to your programme, modules or to scheduled timetabled events to make improvements or adapt to emergency circumstances. If you have any questions or concerns about any changes that are being made, please discuss them with a member of staff in your academic unit.   
[Course Offering](https://www.ncl.ac.uk/undergraduate/degrees/)

## Complaints and Appeals

The University has procedures in place to handle student complaints and academic appeals relating to your studies.

For advice on how to make a complaint to the University contact [casework@ncl.ac.uk](mailto:casework@ncl.ac.uk)

and for help and support at the time, contact [Student Wellbeing Service](https://www.ncl.ac.uk/students/wellbeing) or the Student Union [Student Advice Centre](https://nusu.co.uk/support/advice-centre)

## Intellectual Property

The University recognises that each student is the owner of the original work they create as part of their programme. Academic Colleagues also have Intellectual ownership of their teaching materials and should not be shared. The Policy Statement on Intellectual Property that applies to students on taught programmes is available on the website. (<https://libguides.ncl.ac.uk/copyright>)

## Module Choice

The University aims to flexibility deliver the modules described on the website as part of your programme. On occasion however, optional modules may not always be available to all students as a result of a cap in student numbers, or availability of teaching resource.

## Registration and Withdrawals

You can withdraw from your programme once you have accepted an offer of a place, and up to 3 weeks after your programme start date without penalty. Full details about the implications for return of payments you have made after withdrawal are included in the [University's Credit Policy](https://www.ncl.ac.uk/tuition-fees/suspensions/refunds/#Q3JlZGl0JTIwcG9saWN5).

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